

# **NEXT LEVEL**

SERVE IN THE CHURCH

# **VOLUNTEER MINISTRIES OF FC**

- Small Groups
- Worship
- Media
- Hospitality Team
- Sprout
- Little Street
- Kid Street
- Student Ministry
- College Ministry
- Other Volunteer Opportunities

# **SMALL GROUPS:**

## *Small Group Leader:*

The Small Group Leader is responsible for investing in a group of 8-18 people to help them grow as mature disciples of Christ. This includes leading a weekly small group time of discussion, prayer, and fellowship, as well as investing in relationships with group members outside of small group time to help them grow.

Job Description: Show up regularly and randomly in your small group's life.

## ***Next Step***

If you are interested in leading a group, you can sign up for the next small group leader training: [foothillschurch.com/sg-training](http://foothillschurch.com/sg-training)



# **WORSHIP:**

## *Skilled Positions Needed:*

- Drums
- Bass Guitar
- Electric Guitar
- Acoustic Guitar
- Keyboards (Keys/Organ)
- Background Vocal
- Worship Leader
- Stings, Brass, and Wind Instruments for special events/services

Job Description: Create a worship service environment that is excellent, engaging, and Christ-centered.

## ***Next Step***

Fill out the online application and submit a video audition:  
[foothillschurch.com/worship-volunteer](http://foothillschurch.com/worship-volunteer)



# **MEDIA:**

## *AUDIO:*

Responsible for sound quality of the production.

## *FIXED CAMERA OPERATOR:*

Operate fixed video cameras as instructed by the Director to maintain the frame required for the production.

## *MOBILE CAMERA OPERATOR:*

Operate mobile video camera in cooperation with the Director, (offering creative shots on stage to the Director and taking shots on stage required by Director) to add value to the overall production.

## *VISUAL:*

Responsible for all graphic/video elements displayed in the production.

## *PRODUCER:*

Manages and communicates the order of the production to the team.

## *LIGHTS:*

Responsible for all lighting used in the production.

## *SWITCHER:*

Cues video elements for display in production under the direction of Director

## *DIRECTOR:*

Responsible for overall production, determines camera shots to use, ensures quality of production.

## *PRODUCTION MANAGER:*

Responsible for recruiting and developing volunteers for all roles to fulfill the mission of the media team and the church. This is a paid staff position.

*STAGE HANDS:*

Responsible for all set assets on stage and set changes during live production under the direction of the Stage Manager.

*STAGE MANAGER:*

Manages and communicates the order of the production to the Talent and stage hands in coordination with the Producer.

*ASSISTANT PRODUCTION MANAGER:*

Responsible for recruiting and developing volunteers for all roles to fulfill the mission of the media team and the Family Ministry of Foothills Church.

*POST-PRODUCTION EDITOR:*

Responsible for editing and posting video and audio to various outlets (web, podcast, app, etc)

*LIVE STREAM HOST:*

Responsible for maintaining the live stream video of the production and engaging online viewers through a live Twitter feed.

*COPYWRITER:*

Write engaging and informative content for service guides, website, newsletter, and email.

*CREATIVE WRITER:*

Write compelling scripts for video promotions and advertisements.

*GRAPHIC ARTIST:*

Create graphic elements that visually engage the audience

*SET CONSTRUCTION:*

Construct and install set elements and lighting

*SET DESIGN:*

Create visually interesting space in the auditorium in coordination with the Worship Pastor



*VIDEOGRAPHER:*

Shoot and edit video at events

*PHOTOGRAPHER:*

Shoot and edit photos at events

*SOCIAL MEDIA EDITOR:*

Maintain the editorial calendar and content for Facebook, Twitter, and Instagram

*ACTOR:*

Communicates a character, situation and/or information to the audience through speech, body language and movement.

## ***Next Step***

Fill out the online application:  
[foothillschurch.com/production-team](http://foothillschurch.com/production-team)



# HOSPITALITY TEAM:

## *GREETER TEAM:*

Our greeter team is one of the first things that all our guests see each Sunday. Positions are available at the Front doors, Back doors, and Worship Center doors.

Job Description: Opens doors, shakes hands, and welcome all guests.

## *GUEST SERVICES TEAM:*

This team is available to answer any questions about our facilities, services, and family ministry options, as well as any other general information about Foothills Church. Positions are available at Guest Services, as well as Guest Assistance tables at the front and back doors.

Job Description: Help make first time guests feel at home.

## *CONNECT CENTER TEAM:*

Our Connect Center is where our guests can find information about the ministries of FC, register for any upcoming events, and connect to small groups. This position works with computers.

Job Description: Help people connect to FC.

## *1<sup>ST</sup> TIME GUEST HOST FOR PARKING LOT:*

This team is dedicated to helping those who park in First Time Guest parking connect to our Guest Services Team. Positions are available outside the front doors, near the First Time parking spots.

Job Description: Welcome first time guests with friendly greetings.

*KIDS CHECK-IN HOSTS:*

Members of this team will help with any questions or issues at check-in computers, and will also assist in helping parents get their children to their appropriate classes. Positions are available at Kids Street Check-in, Little Street Check-in, Sprout Check-in, and 1<sup>st</sup> Time Kids Check-in.

Job Description: Assist families checking in their children.

*SHEPHERD TEAM:*

This team will work on Sunday mornings, and different events throughout the week, to make FC safe. In the event of an emergency, this team will work with local law enforcement and emergency response personnel.

Job Description: Keep FC safe.

*CAFÉ TEAM:*

This team serves our guests and partners on Sunday mornings, and different events as they arise. This team works with people, food, registers, and provides a clean environment for relationships to take place.

Job Description: Keep calm and feed people.

*PARKING LOT TEAM:*

Since our facility is limited in terms of parking capabilities, this is a crucial role to help ensure steady traffic flow, help guests find parking spots, and ensure safety when the parking lot is transitioning between services.

Job Description: Own the parking lot.

*CARE AND PRAYER TEAM:*

This team will counsel and pray with people on Sunday mornings. Positions are available at the Care and Prayer Room.

Job Description: Serve and pray with people in need of counsel.

*PEER COUNSELING TEAM:*

This team will be trained by a professionally licensed counselor to assist in counseling cases. This team works on Sundays and potentially through the week to meet with people.

Job Description: Provide biblical counseling to people/families in need.

*BASECAMP COUNSELORS:*

BC counselors work to counsel potential partners after BaseCamp—our new partner’s class. This team meets with potential partners to discuss salvation, baptism, and ways to get involved at FC.

Job Description: Counsel potential partners in their next step.

*CAMP2 COUNSELORS:*

During our Camp2 class, we walk each participant through a “DESIGN” packet to help them understand how God has designed their personality, what Spiritual Gifts they have, and how they can use their Spiritual Gifts with their personality to fulfill their purpose.

Job Description: Help people find their DESIGN.

## ***Next Step***

Contact Jason Butler: [jbutler@foothillschurch.com](mailto:jbutler@foothillschurch.com)



# **SPROUT (babies through 2-years-old):**

## *SUNDAY VOLUNTEER:*

Serve on Sunday mornings with babies, crawlers, or walkers. You can serve every Sunday, or you can serve on a rotation basis.

Job Description: Show up on time, look good, and care for kids.

## *SERVICE LEADER:*

The service leader will serve for one service each Sunday. They will oversee Sprout for that entire service.

Job Description: Make Sprout awesome.

## *WEEKLY CLEAN TEAM:*

This team comes in throughout the week to help clean our Sprout rooms and get them ready for Sunday morning.

Job Description: Kill every germ alive.

## ***Next Step***

Fill out the online application:  
[foothillschurch.com/kids](http://foothillschurch.com/kids)





# **LITTLE STREET (preschool):**

## *SMALL GROUP LEADER:*

Serve as a small group leader on Sunday mornings for preschool children.

Job Description: Show up regularly and randomly in your small group's life.

## *SMALL GROUP ASSISTANT:*

Help small group leaders on Sunday mornings as they lead small groups for preschool children.

Job Description: Show up regularly and randomly in your small group's life.

## *SERVICE LEADER:*

The service leader will serve for one service each Sunday. They will oversee Little Street for that entire service.

Job Description: Make Little Street awesome.

*LARGE GROUP TEACHER:*

The Large Group Teacher will help lead the large group worship time on Sunday mornings by being the primary teachers for Little Street.

Job Description: Teach God's Word creatively and passionately to preschoolers.

*WORSHIP TEAM:*

Serve our Little Street children by leading them in worship during the Sunday morning program.

Job Description: Teach preschool children how to worship.

*CURRICULUM PREP:*

Serve our Little Street children by helping with weekly curriculum prep. This happens in the office throughout the week.

Job Description: Own curriculum prep for Little Street.

## ***Next Step***

Fill out the online application:  
[foothillschurch.com/kids](http://foothillschurch.com/kids)

# **KID STREET (elementary):**

## *SMALL GROUP LEADER:*

Serve as a small group leader on Sunday mornings for elementary-aged children.

Job Description: Show up regularly and randomly in your small group's life.

## *SMALL GROUP ASSISTANT:*

Help small group leaders on Sunday mornings as they lead small groups for elementary-aged children.

Job Description: Show up regularly and randomly in your small group's life.

## *PRE-SERVICE LEADER:*

Create an environment for kids in the Kid Street large group before the service begins through games and other interactive activities.

Job Description: Prepare kids for exciting and engaging worship.

*SERVICE LEADER:*

The monitor will serve for one service each Sunday. They will oversee Kid Street for that entire service.

Job Description: Lead a service and make it awesome.

*LARGE GROUP TEACHER:*

The Large Group Teacher will help lead the large group worship time on Sunday mornings by being the primary teachers for Kid Street.

Job Description: Teach God's Word creatively and passionately to preschoolers.

*DRAMA & WORSHIP TEAM:*

Serve our Kid Street children by leading them in worship or through skits during the Sunday morning program.

Job Description: Teach elementary-aged children about God through worship and drama.

## ***Next Step***

Fill out the online application:  
[foothillschurch.com/kids](http://foothillschurch.com/kids)

# **STUDENT MINISTRY (6<sup>th</sup> through 12<sup>th</sup> grade):**

## *SMALL GROUP LEADER:*

Serve as a small group leader on Wednesday nights for either a middle school or high school small group.

Job Description: Show up regularly and randomly in your small group's life.

## *SMALL GROUP ASSISTANT:*

Assist in serving as a small group leader on Wednesday nights for either a middle school or high school small group.

Job Description: Show up regularly and randomly in your small group's life.

## *FIRST LOOK TEAM:*

Take parents, guests, and potential volunteers through a tour of our student ministry environments with the hope of them volunteering in our family ministry.

Job Description: Create an excellent experience at FC.

*CAMPUS MINISTRY TEAM:*

Be present in public school lunches to build relationships with students to invite them to Doxa on Wednesday night.

Job Description: Create relational environments in Blount County school.

*NEXT LEVEL TEAM:*

Provide care, prayer, and counsel for students who are seeking to go to their next level (salvations, baptisms, counseling conversations, serving on Sunday mornings, etc).

Job Description: Help students go their next level.

*HOSPITALITY TEAM:*

Help provide an environment on Wednesday nights that is nothing but high energy and welcoming. This team works in the parking lot, front doors, and guest services.

Job Description: Make students feel like celebrities.

*CHECK-IN TEAM:*

Serve students by making sure they are securely and safely checked-in on Wednesday nights. This team works with computers... and stamps.

Job Description: Make check-in simple and fun.

*CONNECT CENTER TEAM:*

This team provides one of our most important services all night—working with 1<sup>st</sup> time guests. This team checks students in for the first time with energy, gifts, and high fives.

Job Description: Make students feel like celebrities.

*CAFÉ TEAM:*

This team serves in our café on Wednesday nights. They oversee the set-up, clean up, and serving of all food at Doxa. This team works with food, merchandise, picks-up food at different restaurants, and works with a cash register system.

Job Description: Keep calm and feed people.

*RED ZONE TEAM:*

The Red Zone is a high-energy pre-service environment that facilitates games with kids.

Job Description: Create insane amounts of energy.

*PARKING LOT AND SECURITY TEAM:*

Serve in the parking lot before and after Doxa to ensure that our outdoor environments are safe.

Job Description: Own the parking lot and building.

*SET-UP / TEAR DOWN TEAM:*

This team helps make Doxa happen and then ensures that we leave no trace that it even existed. This team comes early and stays late.

Job Description: Divide and conquer... then leave no trace.

## ***Next Step***

Fill out the online application:  
[foothillschurch.com/FSM](http://foothillschurch.com/FSM)





# COLLEGE MINISTRY:

## *SMALL GROUP LEADER:*

Serve as a small group leader for a college-aged small group.

Job Description: Show up regularly and randomly in your small group's life.

## *SMALL GROUP ASSISTANT:*

Assist in serving a college-aged small group.

Job Description: Show up regularly and randomly in your small group's life.

## *HOST HOME:*

Open your home for college students on a weekly basis to build relationships, eat, and have small group together.

Job Description: Provide an environment for students to grow.

## ***Next Step***

Fill out the online application:  
[foothillschurch.com/college](http://foothillschurch.com/college)



# **OTHER WAYS TO VOLUNTEER:**

## *SUNDAY PRAYER MINISTRY:*

The prayer ministry happens on Sunday morning and prays for all the services and ministries of the church. We also have teams of people praying during each service.

## *RECEPTION:*

Assist in working the reception desk during business hours through the week. Answer phone calls, the front door, and help with office work while volunteering.

## *OFFICE WORK:*

Volunteer in the office throughout the week during business hours and help with a variety of administrative tasks.

## *MAINTENANCE AND CLEANING:*

Assist in helping taking care of our building throughout the business week.

## *OTHER SKILLS & RESOURCES:*

Do you have other skills or equipment that you would like to offer for service? Let us know!

## ***Next Step***

Fill out the online application:  
[foothillschurch.com/servechurch](http://foothillschurch.com/servechurch)